

**Report of Suspected Violation(s) of US EPA Renovation, Repair and Painting Rule Requirements**

**US EPA Office of Compliance and Enforcement Fax# (202) 564-0027**

Date(s) and Time(s) of Suspected Violation(s):	Address of Suspected Violation(s) (street/city/state/zip):
Name of Renovator or Worker (if known):	Renovator's or Worker's Address, Auto Tag #, Other Identifying Information (if known):
Area(s) Where Suspected Violation(s) Observed: __ Interior __ Exterior	Type of Structure Where Suspected Violation(s) Observed (check only one): __ Single Family __ Multifamily __ Child-Occupied Facility
<b>Suspected Violation(s) Observed (check all that apply):</b>	
<p align="center"><b>Pre-Renovation Education</b></p> <p><input type="checkbox"/> Did not provide <i>Renovate Right</i> pamphlet to owner and, if different, adult occupants</p> <p><input type="checkbox"/> Did not provide written notification to tenants or post signs about renovation work in common areas of multifamily housing</p> <p><input type="checkbox"/> Did not provide written notification to parents and guardians or post signs about renovation work in child-occupied facilities</p>	<p align="center"><b>Prohibited Practices</b></p> <p><input type="checkbox"/> Used an open flame or torch to remove paint during renovations</p> <p><input type="checkbox"/> Used a heat gun operating over 1,100° Fahrenheit to remove paint during renovations</p> <p><input type="checkbox"/> Used a machine operating at high speed (e.g., sander, grinder, power planer, needle gun, abrasive blaster or sandblaster) without HEPA exhaust control to remove paint</p>
<p align="center"><b>Set-up/Containment and Dust/Debris Control</b></p> <p><input type="checkbox"/> Did not post warning signs outside the work area</p> <p><input type="checkbox"/> Did not restrict non-worker access to the work area</p> <p><input type="checkbox"/> Did not keep dust and debris from contaminating adjacent areas</p> <p><input type="checkbox"/> Did not take extra precautions (e.g., vertical containment) to ensure that dust and debris did not spread or get tracked out to adjacent areas</p> <p><input type="checkbox"/> Did not cover furnishings and belongings in work area with impermeable plastic sheeting (<i>Interior only</i>)</p> <p><input type="checkbox"/> Did not close window(s) within work area (<i>Interior only</i>)</p> <p><input type="checkbox"/> Did not close door(s) and HVAC vent(s) within work area and cover with impermeable plastic sheeting (<i>Interior only</i>)</p> <p><input type="checkbox"/> Did not cover floor with impermeable plastic sheeting 6 ft in all directions from area undergoing renovation (<i>Interior only</i>)</p> <p><input type="checkbox"/> Did not close windows and doors within 20 ft from the area undergoing renovations, including on building levels below which renovations were being performed (<i>Exterior only</i>)</p> <p><input type="checkbox"/> Did not cover doors in work area with impermeable plastic sheeting to allow workers to pass through but to also confine dust and debris (<i>Exterior only</i>)</p> <p><input type="checkbox"/> Did not cover the ground with impermeable plastic sheeting 10 ft in all directions from the area undergoing renovations (<i>Exterior only</i>)</p>	<p align="center"><b>Clean-up and Cleaning Verification</b></p> <p><input type="checkbox"/> Did not wet mist and properly dispose of impermeable plastic sheeting in heavy duty plastic bag or tape completely shut</p> <p><input type="checkbox"/> Did not clean up any remaining paint chips, debris, residue from and/or immediately adjacent to work area</p> <p><input type="checkbox"/> Did not clean vertical surfaces in and 2 ft beyond the work area with a HEPA vacuum or damp cloth/towel (<i>Interior only</i>)</p> <p><input type="checkbox"/> Did not clean furnishings and belongings that had been covered with plastic sheeting with a HEPA vacuum or damp cloth/towel (<i>Interior only</i>)</p> <p><input type="checkbox"/> Did not clean carpeted floors in and 2 ft beyond the work area with a HEPA vacuum using a powered beater bar attachment (<i>Interior only</i>)</p> <p><input type="checkbox"/> Did not clean uncarpeted floors in and 2 ft beyond the work area with both a HEPA vacuum and wet mopping (<i>Interior only</i>)</p> <p><input type="checkbox"/> Did not conduct a visual assessment for remaining dust and debris</p> <p><input type="checkbox"/> Did not conduct the Cleaning Verification Procedure if window sill(s), countertop(s) and/or bare floor(s) were present in the work area (<i>Interior only</i>)</p> <p><input type="checkbox"/> Visible dust, debris, chips or residue remained after renovations</p> <p><input type="checkbox"/> Removed warning signs even though visible dust, debris, chips or residue remained</p>
<p align="center"><b>Waste Containment and Disposal</b></p> <p><input type="checkbox"/> Did not keep waste properly contained, and securely stored under containment or covered during the renovations</p> <p><input type="checkbox"/> Did not properly dispose of waste (e.g., gooseneck seal of heavy duty plastic garbage bag) to prevent the release of dust and debris</p> <p><input type="checkbox"/> Did not properly dispose of waste water</p>	<p align="center"><b>Documentation/Recordkeeping</b></p> <p><input type="checkbox"/> Did not have <i>EPA Certified Renovation Firm</i> certificate</p> <p><input type="checkbox"/> Did not have <i>EPA Certified Renovator</i> certificate(s) for worker(s)</p> <p><input type="checkbox"/> Did not provide <i>Renovation Recordkeeping Checklist</i> upon completion of renovations to property owner and/or adult occupant (if different), or post or make it available to tenants if in multifamily housing or to parents/guardians if in a child-occupied facility</p>
<p align="center"><b>Please provide a more detailed description of the suspected violation(s) observed:</b></p>          	
Name of Person Making This Report	Street Address: _____
Email address: _____	City/State/Zip: _____
	Phone: _____
<p><i>I certify that the information in this report is true and complete to the best of my knowledge.</i></p>	
Signature: _____	Date Signed: _____

## Regional EPA Contacts for Renovation, Repair, and Painting Rule Tips and Complaints

**How to file a complaint:** For best results, fax this form to the EPA Office of Compliance and Enforcement or log the information into the EPA web site (both headquarters and regional). Then call in and report it or, better yet, email it to your regional EPA contact. Email is especially good because you can add to the email chain by checking on progress and have a time chain on the complaint. Below is the list of EPA regional contacts as well as the enforcement officers in those regions and the websites for filing complaints at the regional level. This is the website for filing a complaint with headquarters: [www.epa.gov/compliance](http://www.epa.gov/compliance). When you go to this link, click on the yellow and black shield, which says "Report an Environmental Violation."

### REGION 1

States: CT, ME, MA, NH, RI, VT  
Regional Contact: James Bryson  
[bryson.jamesm@epa.gov](mailto:bryson.jamesm@epa.gov)  
U.S. EPA Region 1  
One Congress St.  
Suite 1100 (CPT)  
Boston, MA 02114 0203  
(617) 918-1524  
[www.epa.gov/region1/enforcement/leadpaint/reportviolations.html](http://www.epa.gov/region1/enforcement/leadpaint/reportviolations.html)

### REGION 6

States: AR, LA, OK, NM, TX  
Regional Contact: Estella Sugawara-Adams  
[Sugawara-adams.estella@epa.gov](mailto:Sugawara-adams.estella@epa.gov)  
U.S. EPA Region 6  
1445 Ross Ave., 12th Floor  
Dallas, TX 75202  
(214) 665-2704

### REGION 2

States: NY, NJ, PR, VI  
Regional Contact: Laura Livingston  
[Region2\\_LeadCoordinator@epa.gov](mailto:Region2_LeadCoordinator@epa.gov)  
U.S. EPA Region 2  
MS 225  
2890 Woodbridge Ave.  
Edison, NJ 08837  
(732) 321-6671

### REGION 7

States: IA, MO, KS, NE  
Regional Contact: Crystal McIntyre  
[mcintyre.crystal@epa.gov](mailto:mcintyre.crystal@epa.gov)  
U.S. EPA Region 7 (WWPD/TOPE)  
901 North 5th Street  
Kansas City, KS 66101  
(913) 551-7261  
Enforcement Officer: Maria Morey  
[Morey.maria@epa.gov](mailto:Morey.maria@epa.gov)  
Phone: (800) 223-0425  
[www.epa.gov/Compliance](http://www.epa.gov/Compliance) or [www.epa.gov/region7](http://www.epa.gov/region7)

### REGION 3

States: DE, MD, PA, VA, WV, District of Columbia  
Regional Contact: Demian Ellis  
[ellis.demian@epa.gov](mailto:ellis.demian@epa.gov)  
U.S. EPA Region 3 (3WC33)  
1650 Arch St.  
Philadelphia, PA 19103-2029  
(215) 814-2088

### REGION 8

States: CO, MT, ND, SD, UT, WY  
Regional Contact: Michelle Reichmuth  
[reichmuth.michelle@epa.gov](mailto:reichmuth.michelle@epa.gov)  
U.S. EPA Region 8 (8P-P3T)  
1595 Wynkoop Street  
Denver, CO 80202-1129  
(303) 312-6966  
Enforcement Officer: Dan Webster  
[Webster.Daniel@epa.gov](mailto:Webster.Daniel@epa.gov)  
(303) 312-7076  
[www.epa.gov/Compliance](http://www.epa.gov/Compliance) or [www.epa.gov/region8](http://www.epa.gov/region8)

### REGION 4

States: AL, GA, KY, MS, NC, TN, FL, SC  
Regional Contact: Elizabeth Wilde  
[wilde.liz@epa.gov](mailto:wilde.liz@epa.gov)  
U.S. EPA Region 4 (Air, Pesticides & Toxics)  
AFC Tower, 12th Floor  
61 Forsyth St.  
Atlanta, GA 30303  
(404) 562-8998  
[www.epa.gov/Region4](http://www.epa.gov/Region4)  
Enforcement Officer: Kevin Woodruff  
[Woodruff.KevinL@EPA.gov](mailto:Woodruff.KevinL@EPA.gov)  
Phone: (404) 562-8828  
[www.epa.gov/Compliance](http://www.epa.gov/Compliance) or [www.epa.gov/region4](http://www.epa.gov/region4)

### REGION 9

States: AZ, CA, HI, NV, Guam, Samoa, Guam  
Regional Contact: Nancy Oien  
[oien.nancy@epa.gov](mailto:oien.nancy@epa.gov)  
U.S. EPA Region 9 (CMD-4-2)  
75 Hawthorne St.  
San Francisco, CA 94105  
(415) 947-4280

### REGION 5

States: IL, IN, MI, MN, OH, WI  
Regional Contact: David Turpin  
[turpin.david@epa.gov](mailto:turpin.david@epa.gov)  
U.S. EPA Region 5 (DT-8J)  
77 W. Jackson Blvd.  
Chicago, IL 60604  
(312) 886-7836  
Enforcement Officer: Julie Morris  
[morris.julie@epa.gov](mailto:morris.julie@epa.gov)  
(312) 886-0863

### REGION 10

States: AK, ID, OR, WA  
Regional Contact: Barbara Ross  
[ross.barbara@epa.gov](mailto:ross.barbara@epa.gov)  
U.S. EPA Region 10, Solid Waste & Toxics Unit (WCM-128)  
1200 Sixth Ave.  
Seattle, WA 98101  
(206) 553-1985  
Enforcement Officer: Barbara Ross  
[Ross.barbara@epa.gov](mailto:Ross.barbara@epa.gov)  
Phone: (206) 553-1985  
[www.epa.gov/Compliance](http://www.epa.gov/Compliance) or [www.epa.gov/region10](http://www.epa.gov/region10)